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## How to save as pdf on windows

If you regularly search for certain files in Windows, saving searches is a great way to access them more quickly than retyping the search every time. Saving searches is especially useful if you often perform more advanced searches, or search by combinations of date range, file type, or keywords. RELATED: How to Use Windows' Advanced Search Features: Everything You Need to Know Saving a search in Windows is pretty straightforward. After you've performed any search in File Explorer, just select the "Search" tab and then click the "Save search" button. (In Windows 7, the Save Search button will just be available under the address bar). It doesn't matter where you're searching or how many parameters you've added. You can save any search you want. By default, searches are saved in a folder named "Searches" that you can find inside your user folder—typically at "C:\users\*you*\"—though you can save them anywhere you like. (In Windows 7, they're saved in the "Favorites" folder.) The Searches folder is a convenient enough place to store them, but it's even handier if you right-click the folder and choose "Pin to Quick access" from the context menu. Then, it'll show up in File Explorer's left sidebar. Now that you've got the Searches folder pinned so you can find it easier, all you have to do is double-click any saved search. File Explorer will run the search and show you the results. You can also save a search by dragging its icon from the address bar to wherever you want to store it. This works in Windows 7, 8, and 10. Note that when you save a search this way, Windows creates a shortcut to the search rather than saving it as an actual saved search. We're not sure why this is, but you can use the shortcut in exactly the same way you use a saved search. Just double-click it to run the search. And finally, Windows 10 adds the handy feature of letting you pin saved searches to the Start menu for even easier access. Just right-click a search you've saved and choose "Pin to Start" from the context menu. You'll then see your pinned searches in the tiles section of the Start menu. And that's all there is to it. If you find yourself performing the same searches over and over again, saving them for easier access is a nice and simple way to increase your productivity. The first factor to consider is how you want to mount the blinds in your home. Blinds can either sit within the window casing, which gives the window a clean, streamlined look, or they can rest outside the window casing, concealing the window frame. The style you choose is largely a matter of personal preference, but an outside-mount style can potentially block more light, since it extends beyond the frame, offering less space for light to seep in. Finding new blinds for your home requires some help from your tape measure. If you want inside-mounted blinds, simply measure within the window frame. If you want outside-mounted blinds, you'll need the dimensions of the window frame itself, according to Good Housekeeping. Jot these measurements down for quick reference while shopping, either online or at a local store. The size of the window can ultimately affect the type and size of slats you select. Tilttable window blind slats allow you to control how much sunlight comes in your living space, and they also have an aesthetic impact on your home. The wider the slat, the bigger the window (and overall room) appears. Standard sizes for horizontal slats are half an inch, one inch and two inches. While half-inch slats are the most popular, blinds with one-inch slats tend to be cheaper on average. This is because it's easier and cheaper for a manufacturer to create a small number of wide slats than a greater number of thin slats. Two-inch slats will give your room an old-fashioned feel. Vertical slats are an option if your windows are wider than they are tall. Consider vertical slats for adding a little more privacy to sliding glass doors that lead to a patio or other outdoor spaces. No matter which size slat you decide on, you'll need to clean them frequently. From green to purple to red, depending on the material you choose, it's possible to find window blinds in all sorts of fun, bright colors. Colorful blinds might be tempting, and even suitable, options when you want the window to stand out or add flair to the room. Children might want you to put up blinds in their favorite color, but it's worth considering their tastes might change on a whim, in which case you'd have to reinstall blinds of a more suitable shade. If you want to play it safe, just stick with a neutral color that best matches your existing window trim color, according to Houzz. Although it may not stand out like more colorful options, a neutral color like white or vanilla is enduring and hard to dislike, which is especially important if you plan to sell your home or even rent out the room anytime soon. Blinds are available in various materials, including wood, faux wood and aluminum. Each type comes with its own pros and cons. Wood blinds give your windows a more organic look, according to Houzz. However, if you're putting up blinds in a humid room, such as a bathroom or kitchen, it's best to go with faux wood instead. These are less likely to suffer moisture damage. While aluminum blinds are sleek, they are more susceptible to bending. These can lend the room a more modern look, especially when they are vertical. If you want window coverage with lots of options in terms of style and design, perhaps windows blinds aren't the right solution. Consider window shades, which are available in more fabrics and patterns. Some styles also hide dirt better than blinds, but they may require professional cleaning, according to Good Housekeeping. Note that some fabrics won't offer the same level of privacy as blinds. (Image credit: Tom's Guide) Windows 10 is about to get a new tweak that makes this Mac user pretty green with envy. Yes, while I've often thought Apple does things better than Microsoft, file searching on Windows is getting a new tweak that I'm practically begging Apple to add. Specifically, I'm talking about an upgrade to the little search box at the top right corner of a File Explorer window, which often felt as underpowered for search as Ask Jeeves (ask your parents). In an upcoming version of Windows, File Explorer's search field will get auto-complete, providing suggestions and aiding your search. This is happening because Windows Search will now power the top right corner in File Explorer, and start suggesting results quickly, looking to cut down the time it takes to find a file. WinCentral broke the news, in a story listing features of Windows 10 20H1 — also known as version 2004. This update is supposed to release this April.Apple users look at this and wonder "why not us?" Spotlight, found in the top corner, and by hitting Command+Space, is the robust search tool we all know and love, while the top right corner of a Finder window has a far less compelling search field. (Image credit: WinCentral)Windows Search is also bringing OneDrive integration to File Explorer search, so searching in that little field helps find files everywhere.Windows 10 20H1 will also include temperature monitoring for dedicated GPUs, and a new tablet mode for 2-in-1s that adjusts spacing between task bar icons making it easier to tap the one you want, among other new features. Windows 10 is also getting a Cloud Download option for resetting your PC, so you don't have to only rely on local files for a reinstall.

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