

I'm not a bot



The Excel utilities for filing returns under Section 139A of the Income-tax Act, 1961 have been made live, allowing taxpayers to file their returns with ease. The e-Filing portal is now open for submission of forms ITR-1, ITR-2, ITR-3 and ITR-4, both online and offline modes. **###ARTICLE**You will not be able to edit some of your personal data directly in e-Filing profile. However, you can make necessary changes by going to your e-Filing profile. You can edit contact details, filing status, residential status and bank details in the form itself. **Personal Information:** Contact Details - Filing Status Filing section Filed u/s 139(1) will be auto selected. Select Yes/No to Are you opting for new tax regime u/s 115BAC. Select Residential Status in India and Conditions for Residential Status from drop-down menu. Bank Details - Schedule Salary In Schedule Salary, review/edit details of income from salary / pension, exempt allowances and deductions u/s 16. Schedule House Property - In Schedule House Property, review/edit details relating to house property (self-occupied, let out, or deemed let out). The details include co-owner details, tenant details, rent, interest, pass through income etc. Capital Gains In Schedule Capital Gains, enter details of Short-Term and Long-Term Capital Gains / Losses for all types of Capital Assets owned. Schedule 112A and Schedule-115AD(1)(iii) proviso In Schedule 112A, review/edit details about sale of equity shares. Schedule 115AD (1)(iii) proviso involves entering same details as for Schedule 112A but is applicable to non-residents. Virtual Digital Assets - In Virtual digital Asset schedule, add income from transfer of virtual digital assets. Schedule Other Sources - Review/edit details of all your income from other sources, including income charged at special rates, deductions u/s 57 and income involving race horses. Current Year's Loss Adjustment (CYLA) In Schedule Current Year's Loss Adjustment (CYLA), view details of income after set-off of current year losses. Brought Forward Loss Adjustment (BFLA) - In Schedule Brought Forward Loss Adjustment (BFLA), view the details of income after set-off of brought forward losses of earlier years. Schedule Carry Forward Losses (CFL) In Schedule Carry Forward Losses (CFL), view the details of losses to be carried forward to future years. Schedule VI-A In Schedule VI-A, add and verify any deductions you need to claim under Section 80 - Parts B, C, CA, and D (subsections as specified below) of Income Tax Act. Schedule 80G and Schedule 80GGA In Schedule 80G and Schedule 80GGA, provide details of donations entitled for deduction under Section 80G and Section 80GGA. Alternate Minimum Tax - In Schedule AMT, confirm computation of Alternate Minimum Tax payable u/s 115JC. Tax Credits - In Schedule AMTC, add details of tax credits u/s 115JD. Spouse and Minor Child Income - In Schedule SPI, add the income of specified persons (e.g. spouse, minor child) that is includable or required to be clubbed with your income as per Section 64. Special Rate Income In Schedule SI, view the income chargeable to tax at special rates. The amount under various income You can access and submit your ITR through two modes: Online Mode and Offline Mode. Step-by-step guide to filing ITR: Once you select the ITR applicable to you, note down the required documents and click "Let's Get Started". Review your pre-filled data and edit it if necessary. Enter any additional details and click "Confirm" at the end of each section. Then, enter your income and deduction details in different sections and proceed once all are confirmed. If there is tax liability, you will see a summary of your tax computation. You can choose to pay now or later. Paying now is recommended, but if you opt for pay later, be aware that you may face penalties and interest on unpaid tax. On selecting the "pay now" option, you'll be redirected to e-Pay Tax Service for payments. After successful payment, a success message will appear. Click "Return to Filing" to complete filing your ITR. Next, preview your return, enter your place, select the declaration checkbox, and click "Proceed to Preview". If you have no tax return preparer, you can leave certain textboxes blank. Once validated, proceed to verification, where you'll see an option to e-verify or verify by sending a signed physical copy of ITR-V to CPC. To e-verify your return, select the recommended option and follow the prompts. You'll receive a confirmation message on your mobile number and email ID registered with e-Filing portal upon successful e-verification. For secure banking transactions, including e-filing, users must follow specific login procedures with varying security options enabled or disabled. Here's an overview of the required methods for different user types: User ID and Password: This is the most basic method of login, requiring only a valid User ID and password. Net Banking (e-Filing Vault Higher Security NOT enabled): Similar to the previous option, but without the enhanced security features. Bank/Demat Account EVC (e-Filing Vault Higher Security enabled): Users must provide their User ID (PAN) and Password for 2nd factor authentication using Bank EVC. DSC User ID (PAN) & Password + DSC for 2nd factor authentication: Additional security measures are required, including a valid DSC. For certain users like CA, TAN, ERI, External Agency, ITDREIN, the login process is slightly different and requires specific procedures as outlined in section 3.6. To log in to the e-Filing portal, first select Security Option, then enter your user ID, password, and click on Through Net Banking on the Higher Security Options page. If you haven't opted for the e-Filing Vault Higher Security option, click Net Banking at the bottom of the page. **###ARTICLE**To get started with e-Filing on the official portal, follow these steps: Step 1: Navigate to the e-Filing homepage, click Register, then Validate your PAN. If it's already registered or invalid, you'll receive an error message. If your PAN and Aadhar are linked, select the Confirm box to validate details with UIDAI database. Step 2: Fill in the basic details like Name, DOB/DOI, Gender (if needed), and Residential Status as per your PAN on the Basic Details page and click Continue. Step 3: After validating your PAN, you'll reach the Contact Details page for individual taxpayers. Enter your Primary Mobile Number, email ID, and Address, then click Continue. Step 4: Two separate OTPs are sent to your primary mobile number and email ID, enter the respective 6-digit OTPs on the screen and click Continue. Note that these OTPs expire in 15 minutes; you have three attempts to get it right. If you need a new OTP, click Resend OTP. Step 5: Edit any details as needed and click Confirm. Step 6: Create your password by entering both the Set Password and Confirm Password boxes. Enter a personalized message and click Register. Remember not to press Refresh or Back while setting your new password; ensure it meets the policy requirements - at least 8 characters, up to 14 characters, includes uppercase and lowercase letters, numbers, and special characters. Step 7: If registration is successful, proceed to Login to start the login process.

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